

Agenda for a meeting of the Keighley Area Committee to be held on Thursday, 20 October 2016 at 6.00 pm in Council Chamber - Keighley Town Hall

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	THE INDEPENDENTS	INDEPENDENT
Ali Brown Mallinson BM Smith	M Slater Bacon Farley	Hawkesworth	K Hussain

Alternates:

CONSERVATIVE	LABOUR	THE INDEPENDENTS	INDEPENDENT
Gibbons Miller Poulsen Rickard	Pullen Abid Hussain Lee	Naylor	

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

To:

Parveen Akhtar

City Solicitor

Agenda Contact: Jane Lythgow

Phone: 01274 432270

E-Mail: jane.lythgow@bradford.gov.uk



A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*



3. MINUTES

Recommended –

That the minutes of the meetings held on 18 August 2016 and 15 September 2016 be signed as a correct record (previously circulated).

(Jane Lythgow – 01274 432270)

4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow - 01274 432270)

5. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Tuesday 18 October 2016.

(Jane Lythgow - 01274 432270)

B. BUSINESS ITEMS



6. WARM HOMES HEALTHY PEOPLE PROGRAMME (WHHP)

1 - 8

The report of the Director of Public Health, (**Document “O”**) seeks to raise awareness of the Warm Homes Healthy People programme which offers short term interventions during the winter months to support vulnerable households in the District and explore methods to sustain the programme beyond Public Health funding.

Recommended –

That the contents of Document “O” be noted and officers be supported to engage with WHHP by raising awareness and positively identifying vulnerable households and encouraging referrals through to the WHHP programme.

(Health and Social Care Overview and Scrutiny Committee)
(Sarah Possingham / Pam Bhupal – 01274 431319)

7. LOCAL HIGHWAY MAINTENANCE - DEVOLUTION UPDATE AND FUNCTION OVERVIEW

9 - 28

Previous reference: Minute 32 (2015/16)

The Strategic Director, Regeneration, will present a report (**Document “P”**) which details how the Planning, Transportation and Highways service currently manages the Local Highway Maintenance (LHM) function and allocates resources.

The report also provides an update with regard to current operations being undertaken on the network and the indicative costs of works undertaken in the current financial year.

Recommended –

- (1) That the current operational methods adopted for Local Highway Maintenance be noted.**
- (2) That the indicative costs to date for the 2016/17 financial year be noted.**
- (3) That the list of completed and proposed CAT 3 works shown at Appendix 5 to Document “P” be noted.**

(Environment and Waste Management Overview and Scrutiny Committee)

(Andy Fisher – 01535 618297)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER



Report of the Director of Public Health to the meeting of Keighley Area Committee to be held on 20th October 2016

O

Subject:

Warm Homes Healthy People programme (WHHP)

Summary statement:

This report seeks to raise awareness of the Warm Homes Healthy People programme which offers short term interventions during the winter months to support vulnerable households in the District and explore methods to sustain the programme beyond Public health funding.

Anita Parkin
Director of Public Health

Portfolio: Health and Well-being

Cllr Slater

Report Contact: Sarah Possingham &
Pam Bhupal
Phone: (01274) 431319
E-mail:
sarah.possingham@bradford.gov.uk
pam.bhupal@bradford.gov.uk

**Overview & Scrutiny Area:
Health and Social Care**

1. SUMMARY

1.1 The Warm Homes Healthy People (WHHP) programme has been operating since 2011/12 and it offers short term interventions during the winter months to support vulnerable citizens in the district. The programme forms Bradford's response to Cold Weather planning as per guidance put forth by DH annually. For the purpose of the programme vulnerable people include the following;

- Older people
- People with disabilities
- Young people
- Lone parents
- Families with young children
- Refugees

1.2 The purpose of the report is to inform the Area committee of the WHHP programme and how it seeks to support and develop local and community based activities this accords with much of the existing work of the neighbourhood services. It is hoped that productive links between WHHP and these services can be enhanced and built on for the coming winters' programme.

2. BACKGROUND

2.1 The Warm Homes Healthy People (WHHP) programme is Bradford's response to the Cold Weather plan for England, as published by the DH. It offers a range of interventions for vulnerable residents to mitigate the effects of inclement winter weather. Part of the programme has been to engage with neighbourhoods and people at street level to identify and support those more vulnerable residents in their area.

2.2 Public Health and Bradford City and District Clinical Commissioning group (CCG) funding is used to deliver four separate work streams that can respond to the adverse impacts of poor weather during winter. These work streams are now well established in Bradford and come together through a multi-agency partnership which has expanded and developed innovative approaches to reducing the risk of exacerbated illness and early mortality during winter months.

2.3 The lead officer for stronger communities attends the WHHP partnership leads meetings, to ensure projects are in line with community activity and promotion of WHHP activity. The programme works to create community cohesion and support vulnerable homes across Bradford District.

2.4 The WHHP four work streams are;

1. Active Communities;
2. Connecting People;
3. Keeping Warm;
4. Healthy Eating,

These are explored in greater detail below.

2.5 In the current programme there are 9 organisations grant aided to deliver interventions these are:

- Age UK
- BEAT
- Leeds Community Foundation (Bradford Community Fund)
- Community Advice Network (CAN)
- Bradford and District Citizens Advice Bureau (CAB)
- Carer's Resource
- HALE
- Inspire Neighbourhoods
- Innchurches

2.6 WHHP is a well-established programme that has had success reducing the numbers of people needing to access emergency services. At its heart, it aims to reduce 'excess winter death' figures in the district using early intervention and prevention to help households maintain their homes and health.

2.7 WHHP uses a web based 'portal' – First4Contact as the main access route which has the capacity to direct referrals into a range of support services which can respond rapidly. It accepts self and agency referrals and this year will also accommodate telephone and paper referrals.

2.8 In 2015/16 the main work stream 'lead agencies' were funded for an 18 month period in order to create stability and allow the programme to develop a more sustainable approach, such as crowd-funding which is currently being explored and business packs are being created to gain sponsorship for the programme. With this extra lead in time, it is anticipated that WHHP will have a formal launch in late September.

3. OTHER CONSIDERATIONS

3.1 The details of interventions offered through WHHP are below;

Active communities

3.2 This work stream is aimed at strengthening and promoting community activity. These range from local transport services for housebound people to attend appointments, go shopping and/or get out to community based events, through to home visiting/befriending work and practical help like clearing snow. The aim is to identify and help those most vulnerable members of our communities; tackling isolation and reducing the low level mental health issues associated with being alone.

3.3 As part of this work stream the Leeds Community Fund receives monies to run the Bradford Community Fund which offers a small grants programme. The aim of the fund is to support small groups to develop short term projects and community empowerment schemes. Grants awarded to community groups and charities have helped increased the capacity of third sector organisations to respond to the needs of the most vulnerable people. Grants awarded are up to £1,500. The WHHP community fund will be launched to coincide with the rest of the programme in September.

3.4 In collaboration with Neighbourhood Services and its 'People Can' campaign, Public Health has funded tool libraries in each constituency in 2016/17. These libraries contain tools for both summer and winter such as snow shovels, gritting equipment and a range of gardening tools. Administered by locally based organisations in partnership with the Area offices these are available for other community groups and volunteers to borrow. They aim to enable and encourage communities to become active and support their neighbourhoods - from food growing projects to clearing snow. It is also hoped that these libraries will be able to support children to learn to grow food in conjunction with their local schools and other partners.

Connecting people

3.5 As noted above access to the programme is via a web based multi-agency portal- First4Contact. This is provided by Carer's Resource who this year has maintained these resources as an all year round service supporting WHHP and the Self Care & Prevention Programme (SC&PP). The portal acts as a focal point to gain advice and referrals into the scheme. The First4Contact website holds signposting information and web links to a range of aligned support functions e.g. community based advice providers, e-learning packages and other web based services meeting WHHP and SC&PP needs. The portal functions as a coordination tool across the programme and maintains performance data and customer feedback. .

3.6 During the summer months the WHHP work streams have been developing an approach to a crowd-funding campaign and stronger linkages with businesses. This is in order to diversify the current funding base and raise awareness of WHHP across businesses and individuals.

Healthy Eating

3.7 The aim of the healthy eating work stream is to increase awareness on how food can be accessed and how to eat healthily on a budget, with an introduction to online purchase options/ food banks/ other sources to access help, focusing on healthy eating at low budget. Included in the sessions is awareness around issues of obesity and how to manage people's personal weight and lifestyle. Details are also provided of Bradford food banks, for those who struggle to access food.

3.8 Three organisations are funded to work under the Healthy Eating work stream; these are Innchurches, HALE and Inspire Neighbourhoods. Activities under this work stream include: emergency food parcels, organising and hosting community based big lunches and cook and eat roadshows across the district.

3.9 The roadshows are designed to reach families and households that are 'hard to reach' and provide practical cooking demonstrations, easy cook recipes and other educational information to increase knowledge around caring for family health over winter.

3.10 During these roadshows other issues are often raised, in particular, household debt and fuel poverty concerns. In this case people can receive immediate help to manage the problem and/or be referred onwards to specialist services such as, welfare advice or fuel poverty agencies.

3.11 As part of this work Innchurches is funded to offer emergency food parcels and in their main headquarters, the Storehouse, they also have a Pay as You Can café which incorporates the use of 'rescued' surplus food, supplied from local markets and retailers. Innchurches also runs travelling mini markets whereby produce is sold on a Pay As You Can basis in some of Bradford's most deprived areas.

Keeping warm

3.12 Keeping Warm provides practical support for households. This includes warm clothing; bedding; home starter packs; emergency heating; fuel 'top ups'; access to debt and fuel poverty advice; support to access the warm homes discount and expert help with managing fuel and heating in the longer term. Organisations funded to provide these are; Innchurches, Inspired Neighbourhoods, Bradford and District Citizens Advice Bureau (CAB), Bradford Environmental Action Trust (BEAT) and Age UK.

3.13 In this work stream Innchurches offers food parcels, bedding and clothing these are provided through faith establishment collections and donations from both individuals and local businesses.

3.14 Inspired Neighbourhoods produces Starter Packs for people moving into permanent accommodation who have little or no household items. They deliver between 10-15 starter packs a week.

3.15 Age Concern, through their handyman service, helps households with small fuel poverty remedies; radiator foils, draught excluders, curtains etc. At the same time they refer cases into First4Contact for more lasting fuel poverty based interventions and help with more complex and longer term needs.

3.16 CAB is funded to provide quality assured debt and money advice for local residents who meet the overall WHHP eligibility criteria and who have fuel debts, high fuel bills or pre-payment gas/electricity meters. Opportunities are explored to maximise their incomes, resolve debt problems and ensure they have on-going fuel supply to cook meals and heat their homes. This includes the opportunity to access 'top ups' for pre-payment meters. The debt advice operates on a triage basis to ensure that people are directed to the right advice services at the right time.

3.17 CAN manages the top-ups available for gas and electricity pre-payment meters (up to £80) for clients with no/very low incomes, these are made available through welfare advice provider networks and can only be accessed through these agencies after a thorough assessment of need has taken place.

3.18 BEAT facilitates home energy checks, energy switching options and applications to the Warm Homes Discount helping householders to reduce their energy bills making, heating more affordable. Their Warm Homes Officer helps co-ordinate the different options available across the district in relation to affordable warm including the capacity building activity which trains people in delivering home energy checks and the e-learning package which aims to raise awareness of fuel poverty and debt issues.

Governance

3.19 The programme is managed through a multi-agency partnership including statutory and non-statutory partners and joins together two projects supporting households at risk, the WHHP programme and Health through Warmth Project.

Statistics

3.20 During 2014-17 there have been approximately 1650 referrals into the scheme and those benefitting from the programme are approximately 2740. The total budget attached to this programme is £622,000 for four years.

4. FINANCIAL & RESOURCE APPRAISAL

The funding for the WHHP programme is managed through Public Health which has been able to maintain the programme until March 2017. As noted above from October 2016 the group have been asked to explore funding options and ways to sustain the programme. Crowd-funding has been sought as the most viable option.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

The responsibility for the WHHP rests with the Council's Public Health department and operates within Council policy and procedure

6. LEGAL APPRAISAL

None

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

WHHP is specifically aimed at vulnerable households and as such supports many communities from those listed as having protected characteristics;

- People with disabilities
- Older people
- Younger people
- Refugees
- Lone parents

7.2 SUSTAINABILITY IMPLICATIONS

WHHP works to develop permanent solutions for hundreds of vulnerable people.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

A large amount of the work of WHHP is working with individuals and households to tackle fuel poverty and affordable warmth. These interventions reduce wasted fuel and heat loss so contributing to reducing greenhouse gases

7.4 COMMUNITY SAFETY IMPLICATIONS

Reducing loneliness and isolation and encouraging and supporting communities to come together reduces crime and the fear of crime in particular. Interventions such as the home

starter packs aim to help individuals to settle and maintain their homes, some of whom will have had past histories of offending and detrimental; drug and alcohol use

7.5 HUMAN RIGHTS ACT

Regard must be had to Human Rights legislation in all action taken by Bradford Council.

7.6 TRADE UNION

The core funding for WHHP supports staff in work across a range of agencies

7.7 WARD IMPLICATIONS

Much of the work of WHHP is delivered on a ward basis.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

Warm Homes Healthy People project work is conducted in collaboration with area officers. Tool libraries have been allocated in each of the area office, with an aim to encourage community cohesion and create active neighbourhoods. The WHHP projects tie in well with the ethos of the People Can campaign and the promotion of the WHHP activity through their networks.

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

1. That the area committee note the contents of the report
2. That the area committee note the contents of the report and that they and their support officers engage with WHHP by raising awareness and positively identifying vulnerable households and encouraging referrals through to the programme

10. RECOMMENDATIONS

Recommended -

That option 2 is adopted and that the area committee and their support officers engage with WHHP by raising awareness and positively identifying vulnerable households and encouraging referrals through to the programme

11. APPENDICES

Appendix 1- Programme spend 2015 – 2017.

12. BACKGROUND DOCUMENTS

DH Winter Guidance

Appendix 1

The following image outlines the programme's spend from 2015-2017. It shows the grant agreement amounts awarded to each organisation. There is some budget remaining to be spent by March 2017 which will be used to support some aspects of the programme and pump prime future projects.

Organisation Name	Active Communities	Activity Name	Funding	Funding	Project Lifetime
			2015-16	2016-17	
Age UK	Keeping Warm	Practical Fuel Poverty Needs	£10,000	£5,000	£15,000
BEAP	Active Communities	Community Work	£3,000	£0	£3,000
BEAT	Keeping Warm	Provision of Practical Support		£15,000	£15,000
Bradford/Keighley CAB	Keeping Warm	Debt Advice Triage	£10,000	£5,000	£15,000
Bradford Community Fund	Active Communities	Community Empowerment	£5,000	£20,000	£25,000
CAN (Community Advice Network)	Keeping Warm	Fuel Debt Small Grants	£10,000	£10,000	£20,000
Carers Resource	Connecting People	Internet Portals and Referral Systems		£20,000	£80,000
HALE	Active Citizens	Community Works	£3,750	£0	£3,750
	Healthy Eating	Roadshows & Cook and Eats	£5,000	£2,500	£7,500
Innchurches	Healthy Eating	Food Parcels & Big Lunches	£10,000	£5,000	£15,000
		FareShare/ chill room/		£0	£15,000
	Keeping Warm	Practical Needs-Hats-Coats	£5,000	£5,000	£10,000
Inspired Neighbourhoods	Healthy Eating	Roadshows & Cook and Eats	£5,000	£2,500	£7,500
	Connecting People	Crowd Funding	£7,000	£5,000	£12,000
	Active Communities	Community Work	£3,750	£0	£3,750
	Active Communities	Tool Library	£10,500	£2,500	£13,000
West Yorks. Trading Standards		Good Food Award	£15,000	£0	£15,000

Report of the Strategic Director of Regeneration to the meeting of the Keighley Area Committee to be held on 20 October 2016

P

Subject:

Local Highway Maintenance – Devolution Update & Function Overview

Summary statement:

This report details how the Planning, Transportation and Highways service currently manages the Local Highway Maintenance (LHM) function and allocates resources.

It also updates the committee with regard to current operations being undertaken on the network and the indicative costs of works undertaken in the current financial year.

Mike Cowlam
Strategic Director
Regeneration

Report Contact: Andy Fisher
Principal Engineer, Highway Maintenance North
Phone: (01535) 618297
E-mail: andy.fisher@bradford.gov.uk

Portfolio:

Regeneration, Planning and Transport

Overview & Scrutiny Area:

Environment and Waste Management



1. SUMMARY

- 1.1 This report details how the Service currently manages the Local Highway Maintenance (LHM) function and allocates resources.
- 1.2 It also updates the committee with regard to current operations being undertaken on the network and the indicative costs of works undertaken in the current financial year.

2. BACKGROUND

- 2.1 Local Highway Maintenance issues were devolved to Area Committee control in July 2013.
- 2.2 As part of the commitment to the devolution process, information relating to the operation of Local Highway Maintenance is to be reported to the Area Committees on a regular basis.
- 2.3 The need to undertake highway repairs throughout the District is identified through a variety of sources including:
 - General public calls to the customer contact centre
 - Inspections as a result of service requests dealt with by the Area Teams or as a result of observations by highway officers in the course of undertaking other duties
 - Programmed condition, safety and other surveys
 - Safety Inspections

Where repairs to the highway are required these are categorised, depending upon the severity of the issue, into one of three categories (CAT1, CAT2 or CAT3). Each category has a target repair time which has been agreed with the Council's Insurers.

- 2.4 CAT1 reports from the public and technical staff are passed directly through to the Council's operational arm and allocated to the work crews for immediate inspection and necessary remedial works.
- 2.5 CAT2 reports are assessed by technical staff and collated into operational zones so that operational gangs can visit and patch affected areas in a co-ordinated manner.
- 2.6 CAT3 sites are assessed by technical staff and ranked on a priority and needs basis, with works allocated to operational staff by the Operations Manager.
- 2.7 Operational resources may be redeployed at short notice to deal with specific issues. Gang sizes may vary depending on demand, staff leave and sickness. Service Level requirements, such as the need to respond to an extensive number of CAT1 requests or the need to respond to emergency planning issues, may also have an effect on the availability of operatives.

- 2.8 Some technical and operational staff are required to facilitate the needs of the winter service between November and April each year.
- 2.9 A list of work types covered by the Local Highway Maintenance budget is included in Appendix 1.
- 2.10 A breakdown of the current technical staff allocation and an overview of their duties is included in Appendix 2.
- 2.11 A breakdown of operational staff and their duties is included in Appendix 3.
- 2.12 Currently reported CAT1 and 2 details are included in Appendix 4.
- 2.13 The current list of completed and ordered CAT3 works is included in Appendix 5.
- 2.14 A list of completed gully cleaning in the Keighley constituency is contained in Appendix 6.

3. OTHER CONSIDERATIONS

- 3.1 Due to the constantly changing state of the highway and unpredictability in new matters arising or being brought to officers' attention, there may be a requirement to amend programmes in order to address emerging priorities.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 The overall 2016/17 budget for Local Highway Maintenance work, carried out by the Council's operational arm, is **£1.702m**.
- 4.2 The allocation for the Keighley constituency is **£388,000**.
- 4.3 Spend this financial year to 30th September on all categories in the Keighley constituency is **£156,000** (40% of indicative allocation), broken down as follows:-

£28,500 has been spent on CAT1/2 repairs

£13,300 has been spent on drainage work including new gullies, new pipework/connections, dyking and repairs to existing pipework and culverts

£63,500 has been spent on CAT3 repairs and works, including footway reconstruction

£50,700 has been spent on CAT3 planned carriageway patching work

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 Alterations to work programmes that have been prioritised in accordance with condition inspections and technical assessments may lead to increased insurance liabilities at a future date.

6. LEGAL APPRAISAL

6.1 There are no specific legal issues arising from this report.

6.2 All works undertaken are carried out within the requirements of the Highways Act 1980

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

7.1.1 Due regard is given to Section 149 of the Equality Act 2010 when formulating a programme of highway maintenance repairs.

7.2 SUSTAINABILITY IMPLICATIONS

7.2.1 Proactive repairs such as surface dressing, micro asphalt, carriageway patching and other routine maintenance serve to extend carriageway life.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

7.3.1 There are no greenhouse gas implications arising from this report

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 Maintenance of the local highway network is essential to ensure the safe passage of all road users.

7.5 HUMAN RIGHTS ACT

7.5.1 There are no human rights implications arising from this matter.

7.6 TRADE UNION

7.6.1 There are no trade union implications arising from this report.

7.7 WARD IMPLICATIONS

7.7.1 Improvements in carriageway conditions benefit all wards.

7.8 AREA COMMITTEE WARD PLAN IMPLICATIONS

7.8.1 The development and implementation of schemes included in this report support priorities within the Keighley Area Committee Ward Plans 2015-16.

8. NOT FOR PUBLICATION DOCUMENTS

8.1 None

9. OPTIONS

- 9.1 The Area Committee may request additional information/clarification on issues to be included in the next devolved budget report.

10. RECOMMENDATIONS

- 10.1 That the Keighley Area Committee notes the current operational methods adopted for Local Highway Maintenance.
- 10.2 That the Keighley Area Committee notes the indicative costs to date for the 2016/17 financial year.
- 10.3 That the Keighley Area Committee notes the list of completed and proposed CAT3 works as shown in Appendix 5.

11. APPENDICES

- 11.1 Appendix 1 - Work Undertaken as Part of the LHM Function
- 11.2 Appendix 2 - Technical Staff Overview
- 11.3 Appendix 3 - Operational Staff Overview
- 11.4 Appendix 4 - CAT1 and 2 Works Update
- 11.5 Appendix 5 - Current CAT3 Works List 2016/17 (completed and ordered)
- 11.6 Appendix 6 - Completed Gully Cleaning in the Keighley Constituency

12. Background Documents

- 12.1 Joint Report of the Director of Finance and Strategic Director of Environment and Sport to Corporate Overview & Scrutiny Committee 1 November 2012.
- 12.2 Report of Strategic Director (Regeneration & Culture) to the meeting of Keighley Area Committee, 22 November 2012 – The Transfer of Responsibility and Budgets to the Keighley Area Committee for Decision Making – Highway Repairs.
- 12.3 Joint Report of the Director of Finance and Strategic Director of Environment and Sport to the meeting of Executive, 16 March 2013 – Methodology for Allocation of Devolved Service Resources to the Five Area Committees.
- 12.4 Joint Report of the Director of Finance and Strategic Director of Environment and Sport to Corporate Overview & Scrutiny Committee, 10 April 2013 - Methodology for Allocation of Devolved Service Resources to the Five Area Committees.
- 12.5 Report of the Strategic Director (Regeneration & Culture) to the meeting of Keighley Area Committee, 18 July 2013 – The Devolution of Responsibility and Budgets to

the Keighley Area Committee for Decision Making in Relation to Highway Repairs.

Appendix 1 – Work Undertaken as Part of the LHM Function.

The following is a list of work types funded by the Local Highway Maintenance budget and undertaken by the Council's highway operations teams.

- CAT1 Potholes reactive response - footway and carriageway
- CAT2 Defect response/patching - footway and carriageway
- CAT3 Repairs & works - footway and carriageway
- Planned carriageway patching works
- Kerbing, channelling and edging works
- Large and small element footway repairs - block paving/flagging
- Footway reconstruction - taking up damaged flagged areas and replacing with tarmac
- Highway Drainage repairs - exploratory trial holes, dig outs of blocked gullies, dyking, drainage connections, repairs to damaged culverts (including the cost of hiring specialist equipment/subcontractors for deep excavations)
- Emergency call out response - including road traffic accidents, recovery of dead animals, flooding, traffic management/road closures, dealing with requests from the Police, requests from Emergency Planning
- Planned gully cleaning of 96,731 units across the district
- Repairs to minor highway walling elements
- Winter maintenance - road gritting, footway gritting, ploughing, grit bins, etc. (separate budget but re-directs resources from above)

Staffing costs are also included within this budget.

Appendix 2 – Technical Staff Overview

Technical staff are currently deployed in each constituency area team reporting to the relevant area Principal Engineer for Highway Maintenance.

Staffing is allocated in the following manner; *(Please note the roles and duties described are indicative only and do not represent the full spectrum of works carried out by individuals)*

Senior Engineer

- Co-ordinates the actions of the Highway Inspectors.
- Responds to queries and complaints from the public relating to highway maintenance matters.
- Develops and co-ordinates network condition and works programme lists in conjunction with the Major Maintenance team.
- Investigates larger network issues across the constituency area.

Highway Inspector (General Maintenance)

- Responds to complicated complaints and issues on the highway network that require technical assessments.
- Undertakes driven and walked inspections of the network on a scheduled basis.
- Undertakes general condition surveys
- Works on a roaming basis across the constituency area

Safety Inspector

Four Safety Inspectors operate across the whole of Bradford District working to a set inspection regime to comply with the requirements of the Councils insurance policy. These inspectors report to the Principal Engineers for Highway Maintenance North and South, with CAT1 & 2 repair works ordered as necessary – this supplements the General Maintenance function.

NRASWA Inspector (reports to the Principal Engineer for Network Resilience)

- Inspects works carried out by statutory undertakers to ensure consistent standards of repair
- Co-ordinates repairs with utilities
- Works on a roaming basis across the constituency area

Appendix 3 – Operational Staff Overview

Operational staff are contracted to work the following hours;

07.00 to 16.00 Monday – Thursday

07.00 to 12.30 Fridays

A standby crew is available outside these hours to deal with emergency issues as and when they arise.

Operational resources are deployed across the five constituency areas, reporting to 3 programme managers under the direct control of the Operations Manager. At present, resources are allocated as follows for the operational areas of Keighley and Shipley:-

- Patching gang (3 FTE: all CBMDC)

Work gangs carrying out planned patching of carriageways across the constituency areas. Gang is deployed on an 'as needs' basis.

- Scheme gang (2 FTE: both CBMDC + 1no. sub-contract JCB and operator)

Work gang operating in each constituency area, carrying out larger repairs on tarmac areas, flagging, kerbing, highway drainage and miscellaneous issues on carriageways and footways. Gang is deployed on an 'as needs' basis.

- Patching/Scheme gang (2 FTE: both CBMDC)

Work gang carrying out patching or scheme work as described above. Gang is deployed on an 'as needs' basis.

- CAT1 and CAT2 gang (2 FTE: both CBMDC)

CAT1/CAT2 masonry and pothole gang - reactive crews dealing with complaints received from the public and issues raised by the area Highway Inspectors.

CAT1 work is carried out as necessary within 24 hours.

CAT2 work is carried out on a 5 day rotation as per the Council's standards for response.

- Drainage gang (2 FTE: both CBMDC)

Responsible for highway drainage issues.

- Gully Cleansing Operations (3no. gully tankers, 6PTE)

One vehicle covers Keighley and Shipley constituencies and two vehicles cover Bradford West, East and South constituencies. With a total of 96,731 gullies across the district, these vehicles clean 50-80 gullies per day. Main arterial routes are cleaned

annually, secondary routes and side roads are cleaned on average every two years. There is also a proactive and higher risk based approach to cleaning busy junctions and areas on a steep gradient.

Appendix 4

CAT1 and 2 Works Update – 01/04/2016 to 30/09/2016

Category 1 Defects

<i>KEIGHLEY</i>	<u>Defect Description</u>	<u>Qty Received</u>
	GM C/WAY	8
	GM F/WAY	6
	GM DRAINAGE FAST NECKS	2
	EMERGENCY WORKS C/WAY	1
	NOTIFIABLE C/W STANDARD	1
	Area Total:	18

Notes

- CAT1 defects are those that require immediate attention in order to ensure public safety
- GM C/WAY and GM F/WAY are defects picked up by highway inspection
- GM DRAINAGE FAST NECKS refers to gullies/connections
- EMERGENCY WORKS C/WAY covers missing/broken covers in carriageways
- NOTIFIABLE C/W and F/W works are those requiring further investigation/breaking open the carriageway/footway with associated noticing periods (MINOR = 3 days, STANDARD = 10 days)

Category 2 Defects

<i>KEIGHLEY</i>	<u>Defect Description</u>	<u>Qty Received</u>
	GM C/WAY	89
	GM F/WAY	25
	GM DRAINAGE FAST NECKS	7
	EMERGENCY WORKS C/WAY	187
	EMERGENCY WORKS F/WAY	49
	Area Total:	357

Notes

- CAT2 defects are those that require attention within 5 working days
- Defects not completed within 5 working days require further investigations
- GM C/WAY and GM F/WAY are defects picked up by highway inspection
- GM DRAINAGE FAST NECKS refers to gullies/connections
- EMERGENCY WORKS C/WAY covers missing/broken covers in carriageways
- EMERGENCY WORKS F/WAY covers missing/broken covers in footways

The total number of CAT1 and CAT2 potholes filled in the period was 877.

Appendix 5 – Current CAT3 Works List 2016/17

ADDRESS	WARD	ORDERED	STAGE	DESCRIPTION
HOLDEN LANE	CRAVEN	12/04/2016	ORDERED	SEE IAN ODDY TO CLEAR CULVERT AT HOLDEN GATE FARM
SUTTON LANE	CRAVEN	13/04/2016	COMPLETED	C/W PATCHING - IAN ODDY CDM: 07 08
SUTTON LANE	CRAVEN	13/04/2016	COMPLETED	F/W PATCHING - IAN ODDY
ST JOHN'S STREET	CRAVEN	12/05/2016	COMPLETED	CLEAR SANDBAGS AND BARRIER - KEVIN WHITAKER PLEASE DO ASAP
BOLTON ROAD	CRAVEN	21/06/2016	COMPLETED	CAT 3. KW. **C/WAY REPAIRS** ***PLEASE DO BEFORE LATE JULY - SEE KEVIN WHITAKER FOR INFO. T/C REQUIRED***
GAMEL VIEW	CRAVEN	13/07/2016	COMPLETED	F/W REPAIRS - KEVIN WHITAKER
MAIN STREET, ADD'M	CRAVEN	04/07/2016	ORDERED	C/W REPAIRS - IAN ODDY
BARRETT STREET	CRAVEN	21/07/2016	ORDERED	C/W REPAIRS - IAN ODDY CDM: 08
TUFTON STREET	CRAVEN	21/07/2016	ORDERED	C/W REPAIRS - IAN ODDY CDM: 08
SUN STREET	CRAVEN	21/07/2016	COMPLETED	C/W REPAIRS - IAN ODDY
KILN HILL LANE	CRAVEN	21/07/2016	ORDERED	C/W REPAIRS - KEVIN WHITAKER 8 PATCHES - USE 10mm BITMAC ADVANCE SIGNING REQUIRED
SKIPTON ROAD	CRAVEN	01/08/2016	ORDERED	DETERIORATION IN F/W - IAN ODDY DIM REF K17 P72
HAREWOOD AVENUE	CRAVEN	01/08/2016	ORDERED	DETERIORATION OF F/W - UNEVEN - IAN ODDY DIM REF K17 P72
THORNHILL ROAD	CRAVEN	02/08/2016	ORDERED	DET UNEVEN F/W - IAN ODDY K17 P72
WILLIAMS ROAD	CRAVEN	03/08/2016	COMPLETED	UNEVEN, DETERIORATED F/W - IAN ODDY K17 P72
WILLIAMS ROAD	CRAVEN	03/08/2016	COMPLETED	C/W REPAIRS - IAN ODDY
COPPY ROAD	CRAVEN	03/08/2016	COMPLETED	C/W REPAIRS - IAN ODDY
OLD LANE	CRAVEN	03/08/2016	ORDERED	C/W REPAIRS - KEVIN WHITAKER
SCHOOL LANE, ADD'M	CRAVEN	08/08/2016	ORDERED	DET F/W - Dim Ref K17 P77 - IAN ODDY
BURNS HILL	CRAVEN	08/08/2016	ORDERED	DET F/W - Dim Ref K17 P77 - IAN ODDY

BRUNTHWAITE BRIDGE LANE	CRAVEN	10/08/2016	ORDERED	C/W REPAIRS - IAN ODDY APPROX 16 HOLES INCLUDING SOME EDGES - PLEASE DO AS SOON AS POSSIBLE
REDCAR LANE	CRAVEN	11/08/2016	COMPLETED	C/W REPAIRS - KEVIN WHITAKER WATER ISSUING FROM CARRIAGEWAY
ST MICHAELS WAY	CRAVEN	11/08/2016	COMPLETED	F/W REPAIRS - KEVIN WHITAKER WATER ISSUING FROM FOOTWAY
FAIRFAX STREET	CRAVEN	22/08/2016	ORDERED	F/W REPAIRS - IAN ODDY LETTERS NEEDED
FAIRFAX STREET	CRAVEN	22/08/2016	ORDERED	C/W REPAIRS - IAN ODDY LETTERS NEEDED SOME WORK HAS BEEN ORDERED WITH PATCHING ON BARRETT STREET
HEIGHTS LANE	CRAVEN	22/08/2016	ORDERED	C/W REPAIRS - IAN ODDY
BANK LANE	CRAVEN	22/08/2016	ORDERED	C/W REPAIRS - IAN ODDY
GAMEL VIEW	CRAVEN	07/09/2016	COMPLETED	F/W REPAIRS - KEVIN WHITAKER IAN IBBOTSON AWARE
BROWN BANK LANE	CRAVEN	22/09/2016	ORDERED	TRIAL HOLE - KEVIN WHITAKER WATER ISSUING FROM CARRIAGEWAY
BACK BOLTON BRIDGE ROAD	ILKLEY	12/04/2016	ORDERED	C/W REPAIRS - IAN ODDY
VICTORIA AVENUE	ILKLEY	25/04/2016	COMPLETED	DIG NEAR KERB AND ALLOW WATER TO SURFACE THEN RUN DOWN ROAD - IAN ODDY
ASHLANDS ROAD	ILKLEY	25/04/2016	COMPLETED	C/W REPAIRS - IAN ODDY CDM: 05
ASHLANDS ROAD	ILKLEY	25/04/2016	COMPLETED	F/W REPAIRS - IAN ODDY CDM: 05
CROSSBECK ROAD	ILKLEY	27/04/2016	COMPLETED	F/W REPAIRS - KEVIN WHITAKER
MIDDLETON AVENUE	ILKLEY	12/05/2016	ORDERED	F/W REPAIRS - IAN ODDY
GILSTEAD WAY	ILKLEY	12/05/2016	ORDERED	C/W PATCHING - IAN ODDY
GILSTEAD WAY	ILKLEY	12/05/2016	ORDERED	F/W REPAIRS - IAN ODDY
THE GROVE	ILKLEY	12/05/2016	ORDERED	****PURPLE**** C/W REPAIRS - IAN ODDY CDM: 07 08
WHEATLEY LANE	ILKLEY	16/05/2016	ORDERED	F/W REPAIRS - IAN ODDY CDM: 07 08 01 BRIDGE
WHEATLEY LANE	ILKLEY	16/05/2016	ORDERED	C/W REPAIRS - IAN ODDY CDM: 07 08 01 BRIDGE
LEEDS ROAD	ILKLEY	16/05/2016	ORDERED	*****PURPLE***** C/W REPAIRS - IAN ODDY CDM: 07 08

GHYLL WOOD	ILKLEY	06/06/2016	ORDERED	DRAINAGE WORK - SEE IAN ODDY
HOLLINGWOOD RISE	ILKLEY	04/07/2016	COMPLETED	C/W REPAIRS - IAN ODDY COVER ROUGH AREAS APPROX 25m2
SEFTON DRIVE	ILKLEY	03/08/2016	COMPLETED	F/W REPAIRS - KEVIN WHITAKER PLEASE DO AS SOON AS POSSIBLE
WYVIL CRESCENT	ILKLEY	05/08/2016	ORDERED	DETERIORATED F/W UNEVEN - IAN ODDY - DIM REF K17 P76
VALLEY ROAD	ILKLEY	05/08/2016	ORDERED	DET F/W ERODED - IAN ODDY DIM REF K17 P76
QUEEN'S DRIVE	ILKLEY	22/08/2016	ORDERED	PATCHING WORK - IAN ODDY
GILSTEAD WAY	ILKLEY	22/08/2016	ORDERED	F/W REPAIRS - IAN ODDY - ALONGSIDE C/W WORK ORDERED 12.5.16 LA: 885974
KEIGHLEY AREA	KEIGHLEY CENTRAL		COMPLETED	VARIOUS SITES AS DIRECTED BY KEVIN WHITAKER HAIGH'S JETTER REQUIRED 6 HOURS @ #65
GRANVILLE STREET	KEIGHLEY CENTRAL	12/04/2016	COMPLETED	GULLY WORK - BOB MORRIS CDM: 07 LOOSEN GULLY LID
CARK ROAD	KEIGHLEY CENTRAL	20/04/2016	COMPLETED	C/W PATCHES - IAN ODDY
KEIGHLEY AREA	KEIGHLEY CENTRAL	12/05/2016	COMPLETED	PROVIDE HAIGH'S JETTER AS INSTRUCTED WED 18.5.16 KEVIN WHITAKER
KEIGHLEY AREA	KEIGHLEY CENTRAL	25/05/2016	COMPLETED	F/W REPAIRS - IAN ODDY CDM: 07 08 10 1 GANG WORKING ROUND TOWN CENTRE SEPARATE TO TCI - 74hrs 1. MARKET STREET 2. COOKE LANE 3. QUEENSWAY 4. LOW STREET 5. CHURCH STREET 6. HANOVE R STREET
BROADLANDS	KEIGHLEY CENTRAL	26/05/16	COMPLETED	INVESTIGATE LEAK FROM FOOTWAY - KEVIN WHITAKER
SPRING GARDENS LANE	KEIGHLEY CENTRAL	01/06/2016	COMPLETED	C/W REPAIRS - BOB MORRIS CDM: 07
OAKWORTH ROAD	KEIGHLEY CENTRAL	15/06/2016	COMPLETED	C/W REPAIRS - WORK DONE 13-14.6.16 KWHITAKER
ROYD INGS AVENUE	KEIGHLEY CENTRAL	16/06/2016	ONGOING	C/W REPAIRS - IAN ODDY - 53 PATCHES

LAWKHOLME LANE	KEIGHLEY CENTRAL	04/07/2016	COMPLETED	C/W REPAIRS - IAN ODDY CDM: 07 08 FILL ALL HOLES. MAY NEED SOME CONES PUTTING OUT TO STOP PARKING
HEATHER GROVE	KEIGHLEY CENTRAL	18/07/2016	COMPLETED	F/W RAIRS - BOB MORRIS
BAR HOUSE LANE	KEIGHLEY CENTRAL	20/07/2016	ORDERED	C/W REPAIRS - BOB MORRIS CDM: 07 08 ROAD CLOSURE REQUIRED - 8 PATCHES
GREEN HEAD DRIVE	KEIGHLEY CENTRAL	20/07/2016	ORDERED	C/W REPAIRS - BOB MORRIS CDM: 07 08 16 PATCHES
GREEN HEAD ROAD	KEIGHLEY CENTRAL	20/07/2016	ORDERED	
MANOR ROAD	KEIGHLEY CENTRAL	20/07/2016	ORDERED	C/W REPAIRS - BOB MORRIS CDM: 07 12 PATCHES
MARLEY STREET	KEIGHLEY CENTRAL	25/07/2016	ORDERED	C/W REPAIRS - IAN ODDY CDM: 07 08
KEIGHLEY AREA	KEIGHLEY CENTRAL	25/07/2016	COMPLETED	PROVIDE HAIGH'S JETTER AS DIRECTED BY KEVIN WHITAKER
VIEW ROAD	KEIGHLEY CENTRAL	27/07/2016	ORDERED	F/W REPAIRS - BOB MORRIS
GRANGE STREET	KEIGHLEY CENTRAL	29/07/2016	COMPLETED	GULLIKSEN - FLAG UNEVEN
GRANGE STREET	KEIGHLEY CENTRAL	28/07/2016	ORDERED	GULLIKSEN - DETERIORATED F/W GULLIKSEN - DETERIORATED F/W
GREEN HEAD ROAD	KEIGHLEY CENTRAL	28/07/2016	COMPLETED	GULLIKSEN - UNEVEN FLAG PCC
SKIPTON ROAD	KEIGHLEY CENTRAL	28/07/2016	COMPLETED	GULLIKSEN - UNEVEN PCC FLAGS
ROYD INGS AVENUE COUNCIL DEPOT	KEIGHLEY CENTRAL	10/08/2016	ONGOING	C/W REPAIRS - KEVIN WHITAKER

SPENCER STREET	KEIGHLEY CENTRAL	25/08/2016	ORDERED	F/W REPAIRS - BOB MORRIS CDM: 07 08
BROOMFIELD ROAD	KEIGHLEY CENTRAL	25/08/2016	ORDERED	WALLING WORK - BOB MORRIS CDM: 07 08
EAGLE STREET	KEIGHLEY CENTRAL	22/09/2016	ORDERED	REBUILD - BOB MORRIS CDM: 07 08
SIMPSON STREET	KEIGHLEY CENTRAL	22/09/2016	ORDERED	F/W REPAIRS - BOB MORRIS
BANKS LANE	KEIGHLEY EAST	20/04/2016	ORDERED	GULLY WORK - IAN ODDY
AIRE VALLEY ROAD	KEIGHLEY EAST	23/05/2016	ORDERED	SUPPLY LANE CLOSURE FOR 3 DAYS - STEETON ROUNDABOUT TO 2nd PARKING BAY TO KEIGHLEY - KEVIN WHITAKER
MORTON LANE	KEIGHLEY EAST	31/05/2016	ORDERED	INVESTIGATE WATER LEAK - KEVIN WHITAKER
BANKS LANE	KEIGHLEY EAST	06/06/2016	COMPLETED	C/W REPAIRS - IAN ODDY CDM: 07 08
WOODHOUSE DRIVE	KEIGHLEY EAST	04/07/2016	ORDERED	F/W REPAIRS - IAN ODDY
BRADFORD ROAD	KEIGHLEY EAST	02/08/2016	COMPLETED	C/W REPAIRS - KEVIN WHITAKER TRUNK CODE - WALKWAY REQUIRED
LONG LEE LANE	KEIGHLEY EAST	22/08/2016	ORDERED	F/W REPAIRS - IAN ODDY CDM: 07 08
HOLME HOUSE LANE	KEIGHLEY WEST	14/04/2016	COMPLETED	*****PURPLE***** CHECK BROKEN CULVERT - KEVIN WHITAKER
LAYCOCK LANE	KEIGHLEY WEST	09/05/2016	COMPLETED	FLOODING WORK - KEVIN WHITAKER
FELL LANE	KEIGHLEY WEST	23/05/2016	COMPLETED	*****PURPLE*****C/W REPAIRS - ROBERT JUDSON CDM: 07 08 CHECK GULLY IS WORKING BEFORE SURFACING

LAYCOCK LANE	KEIGHLEY WEST	07/06/2016	COMPLETED	F/W REPAIRS - BOB MORRIS CDM: 03 WORK COMPLETED
FELL LANE	KEIGHLEY WEST	14/06/2016	COMPLETED	C/W REPAIRS - ROBERT JUDSON CDM: 07 08
WEST BANK RISE	KEIGHLEY WEST	26/07/2016	COMPLETED	C/W REPAIRS - BOB MORRIS 7 PATCHES
CORONATION MOUNT	KEIGHLEY WEST	26/07/2016	COMPLETED	C/W REPAIRS - BOB MORRIS 14 PATCHES
CORONATION WAY	KEIGHLEY WEST	03/08/2016	ORDERED	GULLY WORK - BOB MORRIS CDM: 07 08. W/C 10/10/16
WHEATHEAD LANE	KEIGHLEY WEST	09/08/2016	COMPLETED	C/W REPAIRS - KEVIN WHITAKER INVESTIGATE CARRIAGEWAY COLLAPSE AND BACK-FILL
BANKFIELD DRIVE	KEIGHLEY WEST	17/08/2016	ORDERED	C/W REPAIRS - BOB MORRIS CDM: 07 08 11 PATCHES
CURE HILL	WORTH VALLEY	12/04/2016	COMPLETED	C/W REPAIRS - KEVIN WHITAKER
GOOSE EYE BROW(GAME	WORTH VALLEY	14/04/2016	ORDERED	*****PURPLE***** FLOOD REPAIRS - KEVIN WHITAKER 2 NIAGRA LIDS REQUIRED
MACKINGSTONE LANE	WORTH VALLEY	27/04/2016	COMPLETED	C/W REPAIRS - KEVIN WHITAKER
NAB WATER LANE	WORTH VALLEY	25/05/2016	ORDERED	C/W REPAIRS - IAN ODDY
OLD OXENHOPE LANE	WORTH VALLEY	25/05/2016	COMPLETED	GULLY WORK - IAN ODDY NEW GULLY FRAME AND LID
RACE MOOR LANE	WORTH VALLEY	06/06/2016	COMPLETED	F/W REPAIRS - IAN ODDY
SCAR TOP ROAD	WORTH VALLEY	06/06/2016	COMPLETED	C/W REPAIRS - IAN ODDY

SHAW LANE	WORTH VALLEY	29/06/2016	COMPLETED	CAT 3. KW. **C/WAY REPAIRS** T/C REQUIRED. (P) DIM H7. PAGE 70.
MARSH LANE	WORTH VALLEY	11/07/2016	COMPLETED	F/W REPAIRS - KEVIN WHITAKER SEE KW FOR INFO
POLE ROAD	WORTH VALLEY	14/07/2016	COMPLETED	C/W REPAIRS - KEVIN WHITAKER 29 PATCHES - TRAFFIC CONTROL REQUIRED
WOODLANDS RISE	WORTH VALLEY	25/07/2016	ORDERED	F/W REPAIRS - IAN ODDY CDM: 01
BROW TOP ROAD	WORTH VALLEY	27/07/2016	COMPLETED	GULLY WORK - KEVIN WHITAKER TRAFFIC CONTROL MAY BE REQUIRED
WOODLANDS RISE	WORTH VALLEY	28/07/2016	ORDERED	GULLIKSEN - S/O 44 WOODLANDS RISE (FOOTPATH) FLAGS UNEVEN
WINDSOR GROVE	WORTH VALLEY	28/07/2016	ORDERED	GULLIKSEN - UNEVEN PCC FLAGS
MYTHOLMES LANE	WORTH VALLEY	01/08/2016	ORDERED	GULLY WORK - KEVIN WHITAKER REMOVE 12" PIPE, EXCAVATE AND BURY 6" PIPE. PUT MANHOLE LID ON
PROVIDENCE LANE	WORTH VALLEY	08/09/2016	ORDERED	DRAINS WORK - KEVIN WHITAKER
WEST LANE	WORTH VALLEY	20/09/2016	COMPLETED	F/W REPAIRS - KEVIN WHITAKER KERBS ARE 12" WIDE - LENGTHS REQUIRED ARE: 2.25, 1.85 0.92 AND 0.65 NEW FLAG REQUIRED 0.62 x 0.42
OLDFIELD LANE	WORTH VALLEY	29/09/2016	ORDERED	DRAINAGE WORK - KEVIN WHITAKER EXCAVATE FOR AND INSTALL 25m OF 225mm POROUS PIPE REINSTATE WITH

APPENDIX 6 – Completed Gully Cleaning in the Keighley Constituency

Scheduled/Routine Work

Ward	Total No.	No. Cleaned	% Cleaned
Craven	3,403	2,073	62
Ilkley	3,867	2,041	53
Keighley Central	4,440	565	13
Keighley East	3,669	315	9
Keighley West	2,476	34	2
Worth Valley	3,011	73	3

Table 1: Gullies Cleaned Between 1/04/2016 and 30/09/2016

In addition, 143 requests for gully cleaning were made to the Council's Contact Centre between 1/04/16 and 30/09/16.

Scheduled/Routine Work

Ward	Total No.	No. Cleaned	% Cleaned
Craven	3,403	3,396	99.79
Ilkley	3,867	3,841	99.33
Keighley Central	4,440	3,995	89.98
Keighley East	3,669	3,037	82.77
Keighley West	2,476	1,658	66.96
Worth Valley	3,011	2,386	79.24

Table 2: Gullies Cleaned Between 30/09/2014 and 30/09/2016